

Village of Dakota Board Meeting

Date - Monday, February 6th, 2023, 6:30 PM

Dakota Village Hall - 112 Main St Dakota, IL

Board Members Attending – Alisha Lizer, Ken Vrazsity, Kaytlyn Vrazsity, Diane Clay, Jon Riley

Absent – Eric Lizer, Jeremy Knox

Treasurer – Melody Sweet

Clerk – Jennifer Knox

Public Attendees – Jackie DeMeester, Jeff Kinney, Dennis Elmer

Approve Agenda

- Motion made by Jon to approve agenda, seconded by Kaytlyn, motion carried.

Approve Minutes

- Motion made by Ken to approve the minutes for Jan 2nd, seconded by Jon, motion carried.

Approve Current Bills

<u>name</u>	<u>memo</u>	<u>Amount</u>
ints payable - General		
Menards	CHRISTMAS LIGHTS FOR PARK	89.75
Menards	CHRISTMAS LIGHTS FOR PARK	76.35
Postmaster	RENEW PO BOX 162	66.00
Casey's Business Master Card	DEC FUEL	-364.73
Postmaster	RENEW PO BOX 162	-66.00
WASTE MANAGEMENT	JANUARY SERVICES	-5,488.55
Frontier		104.87
JULIE	ANNUAL ASSESSMENT 2023	64.26
WASTE MANAGEMENT	JANUARY SERVICES	5,488.55
Casey's Business Master Card	DEC FUEL	364.73
Frontier		106.48
Com Ed 1-Street Lights		654.10
Accounts payable - General		1,095.81
unts payable - Sewer		
LYONS LAB		200.00
LYONS LAB	test	200.00
constellation	8084750	502.55
constellation	8084755	79.27
Accounts payable - Sewer		981.82
unts payable - water		
Maguire Iron Inc	PART OF CONTRACT PRICING \$25.00	25.00
TR MACHINE INC	UPS SHIPMENT 1/3/23	14.57
Maguire Iron Inc	PART OF CONTRACT PRICING \$25.00	-25.00
City of Rockford Water Dept	SAMPLES 12/5/22	57.00
USA BLUEBOOK	HACH DPD 100PK	102.72
constellation	8084754	324.41
constellation	8084753	449.88
Accounts payable - water		948.58
		<u><u>3,026.21</u></u>

- Motion made by Jon to approve current bills as of Feb 6th, seconded by Ken, motion carried.

Resident Permits and Requests

- Any Resident Permits or Requests – None

New Business

- Any Updates for Wastewater Treatment Plant Improvement Project
 - There was a letter from EPA for additional information. Jill working on this.
- Agreement for Willett Hofmann Engineering Wastewater Treatment Plant Improvement Project
 - Motion made by Jon to sign the agreement for the Willett Hofmann Engineering Wastewater Treatment Plan Improvement Project, seconded by Ken. Diane voted nay. Motion carried.
 - Agreement signed and sent back.
- Water Main Change for Dakota Elementary School
 - Water main where it comes into the (elementary) school is leaking. They need us to shut off from our water pipe. Cannot locate shut off. Possibly buried under their driveway improvement section. Kelsey bringing in Brad Clark for additional knowledge. Will need to wait for snow to melt. School agrees not emergency at this point. Will try to locate existing shut off. If it has been buried it will be another issue that will need have school involved in. If cannot be found, will need to create bypass for affordability. This will allow bypass for residents when shut off. Would allow shut off for residents OR school. Will also need to research if town approved sidewalk area that possibly covers shut off valve.
- Village Patrol Car Repairs
 - Motor mounts and power source for radar computer and hotspot need replacing. Brad Curtis will handle.
- Meeting with John Cabello
 - Alisha had meeting with Representative John Cabello. He is looking forward to creating relationships with town leaders for a leadership plan for 90th district. She brought up Main St to him and asked about how to handle with no grants. He is going to reach out for grant contacts or opportunities such as what Machesney Park did for their village.
- Illinois Municipal League Lobby Day in Springfield, Wed April 19th
 - In the meeting with John Cabello, he suggested mayors attend the Lobby Day on April 19th. Alisha asked for thoughts on this as it is an all-day event with would mean 2 nights in a hotel. We will come back to this but suggested members look up hotel prices to help with decision. Can discuss during 2nd meeting of the month (if we have it).
- Waste Management Collection and Recycling Contract Meeting
 - Alisha and Melody meeting with Waste Management regarding contract ending (this fall). Start discussions and also look into other providers. Issues such as paying for garbage even if no one lives at residence. Can look to have providers come to a meeting to discuss.
- Development of 2023-2024 Budget
 - Alisha asked that everyone think about what needs to be done. Look back through previous notes and minutes then discuss over next couple of meetings. She would like to have appropriations done in June meeting.

- Discuss Switching to Mailbox at Village Hall vs Post Office Box
 - Should we move from mailbox at post office to mailbox at village hall? We are eligible for a street mailbox.
 - Pros – convenience of not having to go to both locations, box would be locked (business mailbox).
 - Cons – Hours of post office (if larger packages received), Price for new box would be around \$400.
 - It's possible to move to only one larger box at the post office.
- Maintenance of Kubotas
 - Brian took both Kubotas to McCartney for maintenance.
- Repair to Snowplow Blade
 - Brian took blade to Ames due to damage.
- Vacant Position in Liquor Commission Committee
 - Need to find resident to fill vacant position (left by Jennifer)
- Discuss Possible Village Events for Summer 2023
 - Looking for family friendly events for this summer. Board games at the community center, movie night in the park. Too late for day in the park this year. Possibly collaborate with Route 75 and church.
- Discuss Developing Urban Chicken Ordinance
 - Alisha provided information packets from various towns/cities showing what they do and require for having chickens. Asked everyone to review prior to next meeting.
- Discuss Resuming Ordinance Meeting, 2nd Meeting of the Month
 - Questions presented around resuming 2nd meeting of the month for ordinances, no residents.
 - Motion made by Ken to have 2nd meeting of the month for ordinances, seconded by Jon. Diane voted nay. Motion carried.
 - Next meeting February 20th
- Review Protocol for Ordinance Book Updates and Removal of Old Ordinances
 - Alisha brought to the attention of board members the issue of her being accused of removing pages from ordinance books. No one remembers NOT having their ordinance books. She had members look at their books (alcohol section) to show pages were updated. Also, she found old ordinance pages to show they were not destroyed or altered. When an update is made to an ordinance, the pages in the books should be updated.
- Any Additional New Business - None

Old Business

- Discuss Emergency Contact Information and Develop Protocol in Case of Emergency

- This has been discussed in the past. Looked at going in with Rock City and Davis to do the trio. However, Rock City not currently doing. Davis is doing the code red. Code Red is similar to how school has auto dialer that contacts your emergency contact listed. Looking into getting discount for two towns instead of three.
- Hoping to get an emergency protocol in place for things such as water boil, tornado, etc. Something to show issues at all points coming into town plus Casey's, on Main St, etc. Does not necessarily have to be an emergency.
- Any Additional Old Business - None

Sewer and Sewer Pond

- Maintenance of Emergency Generator
 - Alisha is going to reach out to Boo to see if there's anything we need to do for generator right now as far as maintenance. She will include Eric, so someone knows how to operate and maintain.
- Any Additional Sewer Items - None

Water

- Obtain Quote(s) for Water Tower Relief Valve Diverter
 - Jon will reach out to Spencer Meinert with Ceroni for quote.
- Obtain Quote(s) for Emergency Alert System on Water Tower and Lift Stations
 - Alisha contacted Steve for quotes. We do not have anything for either. The water tower part will be costly. Part of this will be the scale system that is needed.
- Locate Water Shut Off Valves
 - Having a hard time locating water shut off valves. Whether it be for non-payment or school. Books/map are not exact. When Alisha talked to Kelsey, the idea of having Brad Clark help due to his knowledge and could possibly ping everything to a GPS point. We need to know where they all are.
- Any Additional Water Items - None

Park and Community Center

- Easter in the Park
 - March 4th 10-11am will be the community planning meeting at the hall. Need people for costume, stuffing eggs, clean-up.
- Designate Contact Person for Community Center to Include with Community Center Reservations
 - Looking to have contact for hall regarding reservations if anything comes up. Kaytlyn will handle.
- Form to Complete When Renting Hall?
 - Due to some issues when renting hall, an idea of having a form to complete has been presented. This would include name and phone number.
- Community Center Items Needed
 - Paper towels, garbage bags. Someone took garbage can, needs to be replaced.
 - Router was replaced; may have bill sent.
- Community Center Left Dirty - Possible Deposit
 - We cannot charge a fee but we can request a refundable deposit is an idea due to recent issue of being left dirty. That could be problem as far as tracking and returning money. Possibly

charge the person that had an issue the next time they would like to use hall. If so, we can update policy to include this rule.

- Paint Interior Community Center
 - Interior needs painting. Schedule for now or later? Agreed to wait for nicer/warmer weather.
- Obtain Quote(s) for Park Equipment
 - Kaytlyn is going to look into quotes for park equipment. Also getting grants for equipment. Blackhawk Area Council or Blackhawk Regional can possibly help with grants or guide to how/where to get money.
- Create Checklist for Park Maintenance and Repairs Kaytlyn
 - Memorial bricks, gazebo, bus... Need updating or repaired.
- Any Additional Park and Community Center Items - None

Permits and Village Property Repair and Maintenance

- Gutters needed on Village Hall
 - New gutters are available in back shed to install. Ken will look into sizes and if we have enough.
 - Front door of the hall freezes shut due to no gutters.
- Obtain Quotes for Village Hall New Construction
 - Ken is getting quotes for repairing hall or going with new building. He has contacted R-Squared and Quinn.
- Costs for New Village Hall vs Extensive Foundation Repairs
 - Ken is getting quotes.
- Create Maintenance Checklist for Village Buildings - Ken
 - Batteries for touch locks, heaters for different buildings, windows, doors, etc.
- Any Additional Permit and Village Property items
 - Heater in (car) garage should be looked at.

Streets and Sidewalks

- Obtain Quotes for Sealing Roads for 2023
 - Jeremy getting quotes.
- Any Additional Streets and Sidewalks Items - None

Trees, Signs and Lighting

- Document Stop Signs Needing Replacing
 - Diane to document stop signs that need to be replaced around town. Mounting should be 7 feet from dirt to bottom of sign. Might only need to replace posts.
- Obtain Quotes for Tree Root Removal at Park
 - Diane to get quotes. Reach out to Landworks.
 - Pine tree is what needs to be removed and pine tree as replacement.
- Any Additional Trees, Signs and Lighting Items
 - Crosswalk on Main St. that was painted not long ago is fading. Should probably be painted again once weather is better.
 - Crosswalk sign on Main St. – possibly solar flashing light.
 - Crosswalk sign at Baird and 75 is a county sign.

Public Comments

- Jackie DeMeester made the following comments/suggestions
 - Never plant a tree where another tree was as it will die.
 - Question asked as to whether Alisha's title is the mayor or village president. Explained they are interchangeable.
 - For community events – doesn't like the idea of the easter egg hunt as kids have enough candy and parents have more dentist bills.
 - Also, for community events – kids are more into tech items.
 - Chicken ordinance – do residents really need another license. It's just another bill or fine to pay for. Explained it would be a one-time fee. However, the ordinance has not been created or voted on.
 - Question asked about paperwork for meetings being available at least 2 days prior to meeting. Explained we don't have a full-time person as the county does and the reason for having a 2nd meeting.
- Jeff Kinney - Suggested using JotForm for collecting names and numbers for community center.

Adjourn

- Motion made by Jon to adjourn, seconded by Kaytlyn, motion carried.

Village Clerk – Jennifer Knox

Time Ended – 8:32PM